



Masada College St Ives Sydney NSW Australia

Position	Head of Languages Early Learning Centre to Year 12
Reports to	Acting College Principal
Department	Languages
Location	<p>Masada College is located in St Ives in Sydney's leafy North Shore. A 20 minute drive from the central business district of Sydney.</p> <p>http://www.masada.nsw.edu.au/</p> <p>https://www.google.com.au/maps/@-33.7248368,151.1348609,13z</p> <p>http://www.kmc.nsw.gov.au/Home</p>
Commence	Start of Term 1, 2019 (or as soon as possible)
Term / Condition	Permanent Full Time
Mission Statement	In our students, through Jewish values and a nurturing community, Masada College engages and instils a genuine love of learning with a quest for excellence.
Vision Statement	Masada College is internationally renowned for Jewish values and educational excellence.
Masada Ethos	Masada College bases its ethos on three things; being Jewish, on being Australian and being nurturing. Every year our graduates emerge with the highest academic achievements and more into various fields of study.
Role Purpose & Attributes	<p>Masada College is seeking to appoint a Head of Languages to lead the Early Learning Centre to Year 12 Language programs.</p> <p>The successful candidate should have a love of teaching and a desire to engage students in learning. High energy levels, strong communication, collaborative and organisational skills are essential. The applicant should be flexible, proactive and proficient in IT. Leadership experience is essential.</p>
General Requirements	<p>The successful candidate must meet the following criteria:</p> <ul style="list-style-type: none"> • qualifications to teach the Australian & NSW curriculum • adheres to the Staff Code of Conduct and supports the ethos of the College • experienced teacher with the ability to teach Hebrew lessons in the Junior and Senior School • inspires students to learn Hebrew • familiarity with Hebrew programs including Tal Am and iTalAm • attendance and participation in relevant school events outside school hours including parent information evenings, parent/teacher nights, professional learning and after school events that support students and broader school staff. • communicate with parents. Notifying them of upcoming events and competitions and reporting on them accordingly • develop and maintain professional knowledge, including the knowledge of the curricular and syllabus requirements.

Role Responsibility	Leadership Requirements <ul style="list-style-type: none"> • building, coordinating, structuring and evaluating the Australian languages curriculum material, spiralling from Kindergarten to Year 12 including comprehensive scope and sequences • effectiveness in using College systems to track and monitor students and plan for individual success • oversee innovative teaching and learning programs and assessment tasks which maximise College resources • overseeing of relevant budget allocation • representing the College at Israel functions as and when requested • be proactive in their role as a middle manager by acting as an information conduit between the College Executive, Language Teachers, Torah Stream, Torah High and parents regarding Hebrew • promote languages in such a way that the number of students selecting language electives grows over time through specific strategies to increase selection of Hebrew in Years 9 and 10 and HSC • initiate strategies to grow enrolments of Hebrew speakers in the College • liaise with Year Patrons (Senior School), Class Teachers (Junior School) and ELC Coordinators (Masada Cottage ELC) to support staff in assisting students who need different approaches to language education • support and promote school policies, programs and initiatives • innovate to improve school policies, programs and initiatives with the possibility of broadening the language options available • assist and advise Language Teachers from ELC-Year 12 (Hebrew and Chinese) to organise subject content, assess and track student achievement, maintain registers, prepare reports, manage behaviour and communicate with the community • communicate with parents when there are any issues or concerns from either side. Be an advocate for your teachers while helping to resolve any issues families may have • co-ordinate the academic calendar including overseeing the writing of assessments and examinations in line with the curriculum that foster learning opportunities for the students, especially for Years 7-12 • ensure staff members adopt different approaches to teaching to maximise learning outcomes • advise, encourage and monitor staff members' professional learning opportunities • to foster a positive, inclusive and collegial environment within the department • to publicly support within the department, the decisions and initiatives adopted by the College • support staff with any professional issues they may have in the broader school context
Attributes	<ul style="list-style-type: none"> • high energy levels • experience in leadership roles • strong communication & organisational skills • flexible proactive team player • willingness to adopt new approaches and develop new initiatives • proficient in IT
Applications	<p>Mr Martin Tait, Acting College Principal</p> <ul style="list-style-type: none"> • Letter of application • Curriculum Vitae • Details of two contactable referees • Copy of approved Working With Children Check • Copy of NSW Education Standards Authority Accreditation Number • Email applications: jmiddleton@staff.masada.nsw.edu.au • Closing date: Monday 29th October 2018