



## Masada College

<b>Position</b>	Bus Driver
<b>Reports to:</b>	Operations Manager
<b>Direct report:</b>	None
<b>Department</b>	Maintenance Department
<b>Location:</b>	<p>Masada College is located in St Ives in Sydney's leafy North Shore. A 20 minute drive from the central business district of Sydney.</p> <p><a href="http://www.masada.nsw.edu.au/">http://www.masada.nsw.edu.au/</a></p> <p><a href="https://www.google.com.au/maps/@-33.7248368,151.1348609,13z">https://www.google.com.au/maps/@-33.7248368,151.1348609,13z</a></p> <p><a href="http://www.kmc.nsw.gov.au/Home">http://www.kmc.nsw.gov.au/Home</a></p>
<b>Commence</b>	30 <sup>th</sup> January 2020
<b>Term / Conditions</b>	Part time, Term Time, Monday - Friday 6am to 9am
<b>Ethos</b>	Masada College bases its ethos on three things; being Jewish, on being Australian and being nurturing. Every year our graduates emerge with the highest academic achievements and move into various fields of tertiary study.
<b>Mission Statement</b>	In our students, through Jewish values and a nurturing community, Masada College engages and instils a genuine love of learning with a quest for excellence.
<b>Vision Statement</b>	Masada College is internationally renowned for Jewish values and educational excellence.
<b>Primary Purpose</b>	<p>Bus Drivers:</p> <ul style="list-style-type: none"> <li>• safely transport passengers and students to school</li> <li>• perform pre and post trip vehicle inspections, ensuring their school bus is clean and well maintained</li> <li>• assist students with loading and unloading onto the school bus</li> <li>• build rapport with both students and parents</li> <li>• resolve emergency and non-emergency situations that occur on the way to and from school</li> </ul>
<b>Accountabilities</b>	<ul style="list-style-type: none"> <li>• Daily morning bus run (25 seater)</li> <li>• Excursion bus driving as required</li> <li>• Check bus for maintenance requirements daily prior to and after bus run</li> <li>• Report any mechanical concerns to supervisor</li> <li>• Clean bus</li> <li>• Maintain student attendance</li> <li>• Report student behaviour when necessary</li> <li>• Maintain safety equipment on bus</li> <li>• Follow College approved bus route</li> <li>• Obey all road rules and drive safely</li> <li>• Report any parent concerns</li> <li>• General maintenance duties</li> <li>• Maintain excellent presentation</li> </ul>
<b>Qualifications Experience</b>	<ul style="list-style-type: none"> <li>• MR licence</li> <li>• NSW drivers licence</li> <li>• Working with Children Check</li> <li>• Excellent presentation, communication skills and positive and friendly demeanour</li> </ul>
<b>Applications to:</b>	<p>Mr Martin Tait, College Principal, Tel: 61 2 9449 3744</p> <p><b>Applications to include</b></p> <ul style="list-style-type: none"> <li>• letter of application and curriculum vitae with</li> <li>• details of two contactable referees.</li> <li>• Working with Children Check as per Child Protection Legislation</li> </ul> <p><b>Email:</b> <a href="mailto:hr@staff.masada.nsw.edu.au">hr@staff.masada.nsw.edu.au</a> <b>Closing Date:</b> Friday 6<sup>th</sup> December 2019</p>